

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

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5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company	
Scrip code	527007
NSE Symbol	ATCOM
MSEI Symbol	NOTLISTED
ISIN	INE834A01014
Name of the entity	ATCOM TECHNOLOGIES LIMITED
Date of start of financial year	01-04-2023
Date of end of financial year	31-03-2024
Reporting Quarter	Quarterly
Date of Report	31-12-2023
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

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Appendix 1 Appendix 1 to be submitted by listed entity on quarterly basis 1. Composition of Board of Directors																		
Information on composition of board of directors reported by the Board of Directors																		
Whether Chairperson is listed as CEO or CFO																		
Information of Director under section 102(1) of the Companies Act, 2013																		
Sl. No.	MR No. / PAN	Name of the Director	DOB	Category 1 of director	Category 2 of director	Category 3 of director	Date of birth	Whether the Director is independent?	Last Date of disqualification	Last Date of disqualification	Number of disqualifications	Current status	Whether disqualified on grounds of (a) Conviction for an offence involving fraud, dishonesty or breach of trust, or (b) Disqualification on grounds of fraud	Date of disqualification	Number of appointments	Date of the appointment	Date of cessation	Number of extensions of term of office (including re-appointment) in respect of the financial year ending on 31.03.2024
1		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
2		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
3		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
4		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
5		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
6		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
7		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
8		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
9		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		
10		Mr. Anand Kulkarni	19/01/1952	Independent Director	Non-Executive Director	Chairman	19/01/1952	No				Active			1	12/01/2024		

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03523895	SUMAIR FARUKBHAI VIDHA	Non-Executive - Independent Director	Chairperson	05-10-2023		
2	08058428	SHREYA KETANBHAI MEHTA	Non-Executive - Independent Director	Member	05-10-2023		
3	00063455	VIKRAM ANANTRAI DOSHI	Executive Director	Member	05-10-2023		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08058428	SHREYA KETANBHAI MEHTA	Non-Executive - Independent Director	Chairperson	05-10-2023		
2	03523895	SUMAIR FARUKBHAI VIDHA	Non-Executive - Independent Director	Member	05-10-2023		
3	00404404	LEENA VIKRAM DOSHI	Non-Executive - Non Independent Director	Member	05-10-2023		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03523895	SUMAIR FARUKBHAI VIDHA	Non-Executive - Independent Director	Chairperson	05-10-2023		
2	08058428	SHREYA KETANBHAI MEHTA	Non-Executive - Independent Director	Member	05-10-2023		
3	00404404	LEENA VIKRAM DOSHI	Non-Executive - Non Independent Director	Member	05-10-2023		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					No		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add Delete						
1	30-09-2023			Yes	6	6	3
2	05-10-2023	4		Yes	6	6	3
3	10-11-2023	35		Yes	6	6	3
4	04-12-2023	23		Yes	6	6	3
5	29-12-2023	24		Yes	7	7	4

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* to be filled in only for the current quarter meetings

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IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory						Add Notes				
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
<div style="display: flex; justify-content: space-between;"> Add Delete </div>										
1	Audit Committee	11-08-2023				Yes	3	3	2	0
2	Audit Committee	10-11-2023	90			Yes	3	3	2	0
3	Nomination and remuneration committee	04-12-2023	23			Yes	3	3	2	0
4	Nomination and remuneration committee	29-12-2023	24			Yes	3	3	2	0

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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W1-Details of non compliance of prior approval of audit committee obtained

W1-Details of non compliance of shareholder approval obtained for material RPT

W1-Details of non compliance of RPT entered into pursuant to omnibus approval have been reviewed by audit committee

Dis Disclosure notes on quarterly formats for compliance report on corporate governance

Disclosure of notes of material transaction with related party

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Details of Cyber security incidence			
Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter			No
Date of the event		Brief details of the event	

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VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Sr	Subject	Compliance status
1	Name of signatory	VIKRAM DOSHI
2	Designation	Managing Director

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Signatory Details

Name of signatory	VIKRAM DOSHI
Designation of person	Managing Director
Place	MUMBAI
Date	10-01-2024

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